

TITLE: PLANNER

ORGANIZATION: Cayuga County Department of Planning & Economic Development

APPLICATION DEADLINE: Accepting applications until position is filled

Narrative: The Cayuga County Department of Planning & Economic Development is a multi-disciplined Planning & Economic Development Office with a staff of eight professionals committed to providing assistance to the 23 Towns and 9 Villages within the County, improving the quality of life in our communities and protecting our natural resources.

The Department is seeking to fill a vacant Planner position in 2021. We are seeking an individual with excellent organizational skills and the ability to manage multiple ongoing projects. Typical work assignments include preparation of Town and Village comprehensive plans, zoning ordinances, open space plans, recreation and farmland protection planning, renewable energy planning and overall grant writing assistance, including the annual New York State Consolidated Funding Application (“CFA”) grant rounds. AICP-certified planners are encouraged to apply. This is an excellent opportunity to join a team of committed professionals engaged in a broad range of County-wide planning & economic development activity.

Minimum Qualifications: Either

- Graduation from a regionally accredited or NYS registered college with a Master’s Degree in Planning, Landscape Architecture or Environmental Resource Planning; OR
- Graduation from a regionally accredited or NYS registered college with a Bachelor’s Degree in Planning, Landscape Architecture, or Environmental Resource Planning; PLUS 1 year of experience in community planning, regional planning or work related to the qualifying degree; OR
- An equivalent combination of training and experience as defined by the limits of (A) and (B) above.

Special Provisions: This appointment will be made provisionally upon legislature authorization of the position within the FY2021 County Budget. This will be a provisional appointment, meaning the candidate will be required to take an open-competitive civil service exam for the position at some time in the future. Permanent appointment will be dependent upon the candidate’s exam score.

Salary Range: \$55,060.00 - \$61,976.00. This is a full-time (37.5 hrs./wk.) planning position with a starting salary of \$55,060.00 with excellent benefits. The top of the salary range for Planner is \$61,976.00. The department and county provide and support career advancement opportunities and growth.

Application:

Interested candidates should fill out an online application with the Cayuga County Civil Service Commission here: <https://mycivilservice.cayugacounty.us/jobopps>, follow up with a resume, cover letter and references to the **Cayuga County Civil Service Commission, 160 Genesee Street, 2nd Floor, Auburn, NY 13021**. For more information on the Department of Planning and Economic Development and on Cayuga County, please visit: www.cayugacounty.us/planning and www.tourcayuga.com.

Cayuga County is an Equal Opportunity/Affirmative Action Employer.