



**BRITTANY GROME ANTONACCI**  
ACTING DISTRICT ATTORNEY

**OFFICE OF THE  
DISTRICT ATTORNEY  
CAYUGA COUNTY**

95 GENESEE STREET, FIRST FLOOR  
AUBURN, NEW YORK 13021  
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CHIEF ASSISTANT DISTRICT ATTORNEY  
**CHRISTOPHER VALDINA**  
SENIOR ASSISTANT DISTRICT ATTORNEYS  
**DIANE M. ADSIT**  
**HEATHER M. DE STEFANO**  
ASSISTANT DISTRICT ATTORNEYS  
**AMANDA L. CASSELMAN**  
**JONATHAN N. WARD**  
**BRITTON H. BOUCHARD**

**\*\*\* NOTICE \*\*\***

**DEPARTMENT:** CAYUGA COUNTY DISTRICT ATTORNEY'S OFFICE  
**TITLE:** CONFIDENTIAL INVESTIGATOR PART-TIME  
**SALARY:** \$37.26 PER HOUR/10 HOURS PER WEEK

CAYUGA COUNTY DISTRICT ATTORNEY'S OFFICE IS ACCEPTING APPLICATIONS FOR THE EXEMPT POSITION OF CONFIDENTIAL INVESTIGATOR (PT)

APPLICANTS MUST POSSESS THE FOLLOWING MINIMUM QUALIFICATIONS:

(A) GRADUATION FROM HIGH SCHOOL AND EITHER: SIX YEARS OF EXPERIENCE AS A LAW ENFORCEMENT OFFICER WITH A PUBLIC AGENCY, THREE YEARS OF WHICH SHALL HAVE INVOLVED CONFIDENTIAL PERSONAL CHARACTER INVESTIGATIONS IN THE FIELD OF CRIMINAL OR CIVIL INVESTIGATION; OR

(B) GRADUATION FROM A REGIONALLY ACCREDITED OR NEW YORK STATE REGISTERED FOUR YEAR COLLEGE OR UNIVERSITY WITH A BACHELOR'S DEGREE WITH MAJOR EMPHASIS IN CRIMINAL JUSTICE, CRIMINOLOGY OR POLICE SCIENCE AND TWO YEARS OF EXPERIENCE WITH A PUBLIC OR PRIVATE AGENCY, WHICH SHALL HAVE INVOLVED CONFIDENTIAL PERSONAL CHARACTER INVESTIGATIONS IN THE FIELD OF CRIMINAL OR CIVIL INVESTIGATION; OR

(C) ANY EQUIVALENT COMBINATION OF TRAINING AND EXPERIENCE AS DEFINED BY THE MINIMUM QUALIFICATIONS SET FORTH ABOVE, SHOULD SUBMIT A RESUME WITH COVER LETTER TO CAYUGA COUNTY DISTRICT ATTORNEY'S OFFICE, 95 GENESEE STREET, FIRST FLOOR AUBURN, NEW YORK 13021. ALL APPLICATIONS WILL BE HELD IN CONFIDENCE.

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS**

ELIGIBILITY FOR AN APPROPRIATE LEVEL NYS OPERATOR'S LICENSE (AT TIME OF APPLICATION); POSSESSION OF THE LICENSE AT TIME OF APPOINTMENT; MUST HAVE POLICE OFFICER STATUS & POSSESSION OF A VALID NYS PISTOL PERMIT AT TIME OF APPOINTMENT

APPLICATIONS ACCEPTED AND MAINTAINED ON FILE, REVIEWED PERIODICALLY

WE DO NOT ACCEPT SERVICE BY FASCIMILE OR E-MAIL